

**PRA 694 Internship in Church Ministry - 2 Credit Hours 5 CEU**  
**Wednesday 11:00 a.m. – 1:00 p.m. Fall Term 2007**

Coordinator's Names	E. J. Niles – and Robert Fish
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Required Texts	Handouts
Other Required Reading	Handouts
Recommended Reading	

### Course Description

This course involves an internship in Church Ministry served at an approved church. The classroom time provides the opportunity to discuss practical experiences gained in the church ministry and consultations with the faculty coordinator. The intern will be required to provide written and verbal reports of skills gained, projects and activities participated in and professional growth achieved.

### Learning Objectives

Upon completion of this course, students will be able to:

1. Compare and contrast the theory with the practice of ministry.
2. Evaluate differences in practices between the ministers/ministries and assess their effectiveness
3. Relate how their future ministries might be informed or impacted by their experience
4. Evaluate their experience of working with fellow interns and the host minister/ministry

The above learning objectives partially fulfill the following program outcomes for the Master of Divinity:

MD1

The above learning objectives partially fulfill the following program outcomes for the Certificate in Unity Ministry:

C1

## Class Schedule

Week	Date	Topic	Reading Assignment
1	10/3	Introduction to Internship	Handouts as necessary
2	10/10	Sharing of experiences	Handouts as necessary
3	10/17	Sharing of experiences	Handouts as necessary
4	10/24	Sharing of experiences	Handouts as necessary
5	10/31	Sharing of experiences	Handouts as necessary
6	11/7	Sharing of experiences	Handouts as necessary
7	11/14	Sharing of experiences	Handouts as necessary
8	11/28	Sharing of experiences	Handouts as necessary
9	12/5	Sharing of experiences	Handouts as necessary
10	12/12	Final Evaluations	Handouts as necessary

Subjects for handouts and class discussion will be driven by the experiences the interns are having during the internship period. Subjects covered will be based on particular areas of ministry that bring up questions or challenges. Handout material will be relative to various duties and practices of ministry.

**Assignments for the Master of Divinity:**

1. Read assigned books and handouts
2. Participate in classroom discussion and exercises as appropriate.
3. Maintain and submit a log and a weekly report of activity
4. Participate in end of class evaluations

**Grading**

Assignment	Possible Points	
Weekly papers	10 points each	

**Assignments for the Certificate in Unity Ministry:**

1. Read assigned books and handouts
2. Participate in classroom discussion and exercises as appropriate.
3. Maintain and submit a log and a weekly report of activity
4. Participate in end of class evaluations

**Grading**

Assignment	Possible Points	
Weekly papers	10 points each	

**The following information relates to all programs:**

**Incomplete grades:**

Faculty members have the option of assigning the grade of “I” (incomplete) in situations involving serious illness or emergency that is beyond the control of the student. To receive the grade of Incomplete, a student must petition the instructor (in writing) before the end of the class, stating the reasons for the incomplete grade. The request for an Incomplete, listing requirements for completing the course and the date that the course must be completed, must be signed by both the student and the instructor. The instructor, on this form, will assign a “replacement grade” that the student will receive if the course is not completed by the deadline. Students have up to one month from the last day of the term to complete the course. Failure to do so will result in the assignment of the “replacement grade.” Students facing extraordinary situations may, on the approval of the Dean, request an extension of another month to complete

**Expectations of Students**

Students are expected to come to class having read the assigned material and being prepared to discuss it.

**Late Assignment Policy**

Term papers received after the due date may be assessed a penalty up to 10% per week.

**Attendance Policy**

While attendance has no direct impact on the final grade, there is a strong correlation between attendance and success in the class. Students missing a class are responsible for obtaining the lecture notes, information and/or directions from another student.

**Academic Honesty**

Unity Institute assumes that all students desire to pursue their academic and transformational work with honesty and scholarly integrity. Cheating, plagiarism, facilitating academic dishonesty and misrepresentation of self or other students are prohibited. Students may seek the assistance from others as long as the student submitting the assignment is actually doing the work.

If a faculty member discovers a student violating academic honesty the following penalty may be applied, depending upon the severity of the infraction:

1. A reduced grade for the assignment.
2. A grade of zero for the assignment.
3. An “F” for the course.
4. Remand the decision to the full faculty.

A report will be sent to the faculty, the Dean, and kept in the student’s permanent file.

For further information about academic honesty, students are directed to review the Unity Institute Catalog and Unity Institute Student Handbook.

**Special Concerns**

If students have any special concerns and/or challenges that may affect their performance in this course, they are encouraged to speak with the instructor immediately so that any accommodations, if necessary, may be made.